

Neoga District Library

Regular Meeting

November 23, 2021

Members present were Linda Page, Stacy Gresens, Elaine Edwards, Jenny Ballinger and Barb Titus. Also present was Mary Ann Wilson, Bookkeeper and Christy Baker, Librarian. Absent: Gene Creek and Darci Cather.

Jenny called the meeting to order at 6:04 PM. Stacy made the motion to approve the minutes and Linda seconded the motion. Motion carried.

Barb made the motion and Stacy seconded the motion to accept the Treasurer's report and file for audit.

One addition to the bills to be added. Updated total as recorded. Elaine made the motion to pay the bills and Stacy seconded the motion. Motion carried.

Librarian's report: The resignation of the secretary of the board (Darci Cather) was read. Will appoint a new member by the March meeting. On November 2, BAM Roofing came and re-roofed the front overhang on the building. The job was done free of charge. They matched the shingles that were already on the building. The library received its refund check from Ameren for updating our lighting. The amount of the check was \$1,096.52, the update cost the library \$4300 instead of \$5400. November 18th ended Story Hour for the year. The library is showing some gains on enrollment to hoopla. Still advertising that it is available and hope to keep the momentum going.

Barb made a motion to pass the Tax Levy and Stacy seconded the motion. Motion carried with all in favor.

Christy reviewed and explained chapters 10, 11, 12, and 13 of Standards for Illinois Public Libraries.

Holiday and winter hours for the library were discussed. Winter hours – Open at 10:00 AM and close at 5:00 PM. Saturday hours will remain the same. Library will be closed December 24th and 25th for Christmas and December 31st and January 1st for the New Year.

There was no change in the Auditor's report.

Elaine made a motion to accept the donation policy that Christy put together. Linda seconded the motion. It was approved by all present.

Non-resident cards policy was updated. Non-resident families will be able to get family name cards for multiple family members.

It was discussed to give Christmas gifts to library staff and the volunteer readers. Linda made the motion and Stacy seconded the motion – all members present voted in favor--to give gifts as follows:

Christy \$200, Mary Ann \$150, \$100 each to the four staff members. FICA will be taken out of the checks. The four readers for Story Hour will get a \$25 gift card from the Villa in Neoga.

There won't be meetings in December, January, and February. Elaine made the motion and Stacy seconded the motion to have all the bills paid during this time. All members present were in favor.

Meeting was adjourned. Happy Holidays to everyone!

Barb Titus - acting Secretary